

CRDR-User Manual



Steps to be followed to during Study Course once the Study Configuration is completed.

CRDR-User Manual

Step 01: Study is published to Stage/Production after Configuration is completed.

Step 02: Study link is available with the PI team.

Step 03: Login in to “crdr.phfi.org” as PI and Request for required role and Required role and Required users. PI can request for roles and User for his study using “Request for Role” and “Request for User” options under “Admin tasks” module.

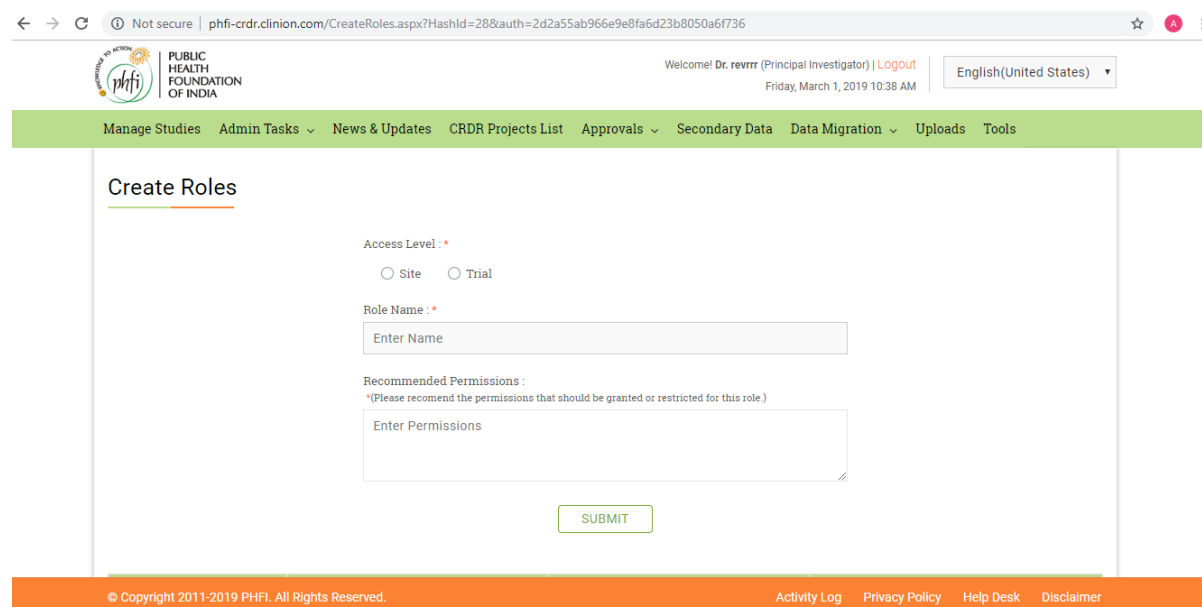
Request for Role

Using this menu PI user can Request any recommended roles to be added to the study. Both Site level as well as trail level users can be added. The request for addition of roles shall be sent to super admin user for approval.

The request can be raised using

- Access Level: A radio button selection to select “Site” or “Trail” level users.
- Role Name: Role recommended
- Recommended permissions: The required permissions for the role to be approved can be given here.

On clicking the Submit button, the Role request will be sent for Approval of the Super admin user. And the details are available in the table below. If user tries to enter the Role that already exists in system, system displays the message “Role Already Exists” up on submission.



The screenshot shows a web browser window with the URL `phfi-crdr.clinion.com/CreateRoles.aspx?HashId=28&auth=2d2a55ab966e9e8fa6d23b8050a6f736`. The page header includes the PHFI logo, the text "PUBLIC HEALTH FOUNDATION OF INDIA", a welcome message for "Dr. revrrr (Principal Investigator)", a "Logout" link, the date "Friday, March 1, 2019 10:38 AM", and a language dropdown set to "English(United States)". A green navigation bar contains links: "Manage Studies", "Admin Tasks", "News & Updates", "CRDR Projects List", "Approvals", "Secondary Data", "Data Migration", "Uploads", and "Tools". The main content area is titled "Create Roles" and contains the following form elements:

- Access Level :** Two radio buttons labeled "Site" and "Trial".
- Role Name :** A text input field with the placeholder "Enter Name".
- Recommended Permissions :** A text area with the placeholder "Enter Permissions" and a note: "(Please recommend the permissions that should be granted or restricted for this role)".
- SUBMIT** button.

The footer of the page is orange and contains the copyright notice "© Copyright 2011-2019 PHFI. All Rights Reserved." and links for "Activity Log", "Privacy Policy", "Help Desk", and "Disclaimer".

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Request for User

Request to create a user is initiated using this menu. Upon approval of Central Admin the user creation will be completed and username will be activated.

To create a user request, the following details need to be submitted

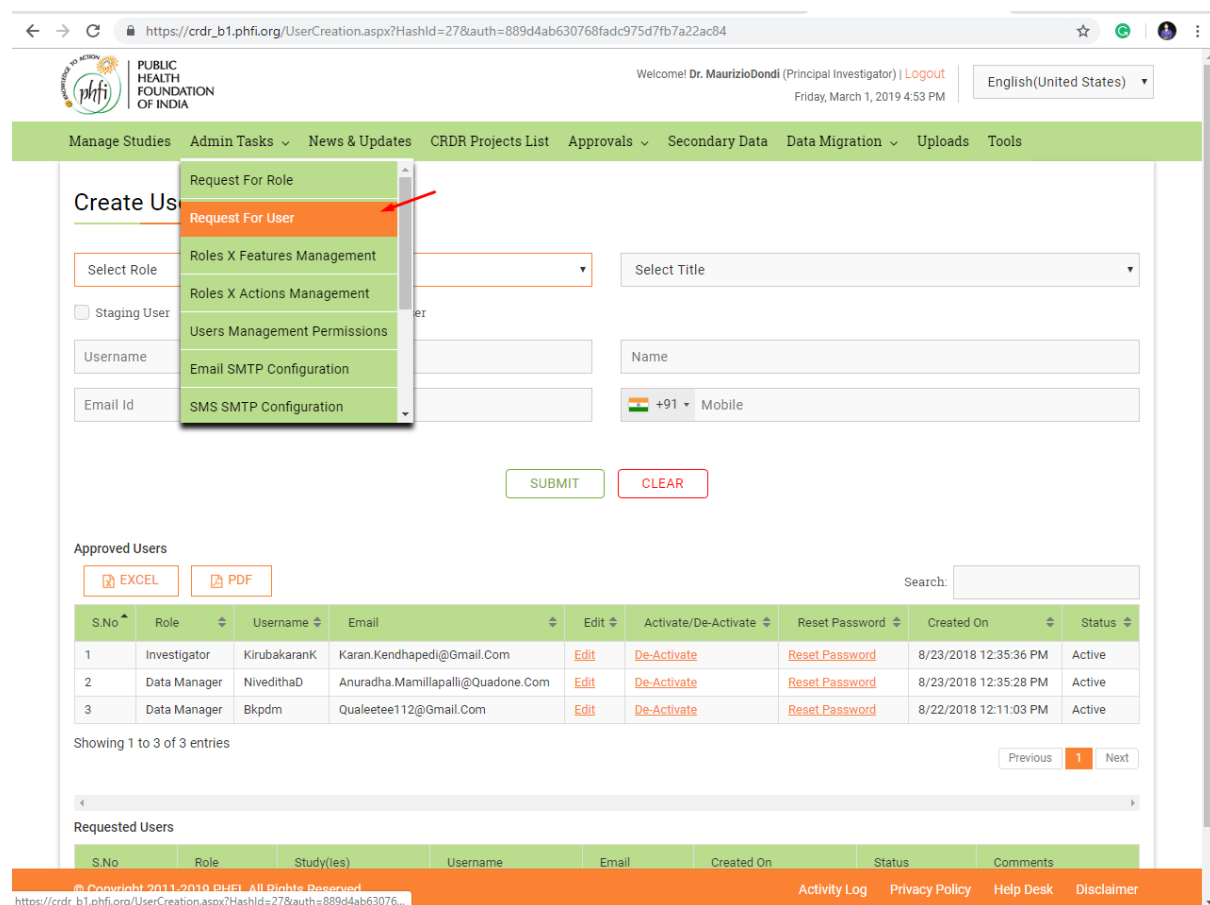
- I. Select Role: Drop down to select the required role name.
- II. Select Title: drop down menu to select the desired title for the user.
- III. Username
- IV. Name
- V. Email Id
- VI. Mobile number

The later part of page contains two table grids Approved Users and Requested Users.

Approved Users: The user creation requests for which Central Admin approval is completed will be listed here.

Requested Users: The user creation requests for which the Central Admin is still pending will be listed here.

Reference:



The screenshot shows the 'Create User' form in the CRDR system. The form includes fields for 'Select Role', 'Select Title', 'Username', 'Name', 'Email Id', and 'Mobile'. A dropdown menu is open for 'Select Role', showing options like 'Request For Role', 'Request For User', 'Roles X Features Management', etc. Below the form are 'SUBMIT' and 'CLEAR' buttons. The 'Approved Users' section displays a table with columns: S.No, Role, Username, Email, Edit, Activate/De-Activate, Reset Password, Created On, and Status. The 'Requested Users' section is partially visible at the bottom.

Approved Users Table:

S.No	Role	Username	Email	Edit	Activate/De-Activate	Reset Password	Created On	Status
1	Investigator	KirubakaranK	Karan.Kendhapedi@Gmail.Com	Edit	De-Activate	Reset Password	8/23/2018 12:35:36 PM	Active
2	Data Manager	NivedithaD	Anuradha.Mamillapalli@Quadone.Com	Edit	De-Activate	Reset Password	8/23/2018 12:35:28 PM	Active
3	Data Manager	Bkpdm	Qualeetee112@Gmail.Com	Edit	De-Activate	Reset Password	8/22/2018 12:11:03 PM	Active


Showing 1 to 3 of 3 entries

Requested Users Table:

S.No	Role	Study(ies)	Username	Email	Created On	Status	Comments
------	------	------------	----------	-------	------------	--------	----------

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← → ↻ https://crdr_b1.phfi.org/UserCreation.aspx?HashId=27&auth=889d4ab630768fadc975d7fb7a22ac84 ☆ 🌐 👤 ⋮

 PUBLIC HEALTH FOUNDATION OF INDIA

Welcome! Dr. MaurizioDondi (Principal Investigator) | [Logout](#)
Friday, March 1, 2019 5:00 PM English(United States) ▾

Manage Studies Admin Tasks ▾ News & Updates CRDR Projects List Approvals ▾ Secondary Data Data Migration ▾ Uploads Tools

Create User

Data Manager ▾ Dr. ▾

☒ Staging User ☐ Production User

☒ Gated SPECT in the planning of ischemia guided PCI in STEMI patients after PPCI

Datamanager506 Data Manager

'Datamanager506' is available

bablu.prasad@quadone.com +91 9666574014

[SUBMIT](#) [CLEAR](#)

Approved Users

[EXCEL](#) [PDF](#) Search:

S.No	Role	Username	Email	Edit	Activate/De-Activate	Reset Password	Created On	Status
1	Investigator	KirubakaranK	Karan.Kendhapedi@gmail.Com	Edit	De-Activate	Reset Password	8/23/2018 12:35:36 PM	Active
2	Data Manager	NivedithaD	Anuradha.Mamillapalli@Quadone.Com	Edit	De-Activate	Reset Password	8/23/2018 12:35:28 PM	Active
3	Data Manager	Bkpdm	Qualeetee112@gmail.Com	Edit	De-Activate	Reset Password	8/22/2018 12:11:03 PM	Active

Showing 1 to 3 of 3 entries [Previous](#) [1](#) [Next](#)

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← → ↻ https://crdr_b1.phfi.org/UserCreation.aspx?HashId=27&auth=889d4ab630768fadc975d7fb7a22ac84 ☆ 🌐 👤 ⋮

Select Role ▾ Select Title ▾

☐ Staging User ☐ Production User

Username Name

Email Id +91 Mobile

[SUBMIT](#) [CLEAR](#)

Approved Users

[EXCEL](#) [PDF](#) Search:

S.No	Role	Username	Email	Edit	Activate/De-Activate	Reset Password	Created On	Status
1	Investigator	KirubakaranK	Karan.Kendhapedi@gmail.Com	Edit	De-Activate	Reset Password	8/23/2018 12:35:36 PM	Active
2	Data Manager	NivedithaD	Anuradha.Mamillapalli@Quadone.Com	Edit	De-Activate	Reset Password	8/23/2018 12:35:28 PM	Active
3	Data Manager	Bkpdm	Qualeetee112@gmail.Com	Edit	De-Activate	Reset Password	8/22/2018 12:11:03 PM	Active

Showing 1 to 3 of 3 entries [Previous](#) [1](#) [Next](#)

Requested Users

[EXCEL](#) [PDF](#) Search:

S.No	Role	Study(ies)	Username	Email	Created On	Status
1	Data Manager	Gated SPECT In The Planning Of Ischemia Guided PCI In STEMI Patients After PPCI	Datamanager506	Bablu.Prasad@Quadone.Com	3/1/2019 5:02:12 PM	Pending

Showing 1 to 1 of 1 entries [Previous](#) [1](#) [Next](#)

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Step 04: An email notification shall be sent to the Super admin for the approval. Super admin user will Approve and assign the user to the Study using Study X Users Mapping.

← → ↻ https://crdr_b1.phfi.org/DashboardDesigner.aspx?HashId=29&auth=0fffd099b398ac55e4b01bf8fe005df9 Welcome! Mr. CRDR Admin | Logout Friday, March 1, 2019 4:58 PM English(United States)

Manage Studies Home Admin Tasks Approvals Secondary Data Data Migration

Dashboard

Users Requests (highlighted with red arrow)

Secondary Data Requests

STUDY COUNT BY STATUS

STATUS	COUNT
Ongoing	4
Closed	170
Public	3
All	177

Previous Next

TOTAL USERS PER ROLE

ROLE	COUNT
CRDRTeam	3
Data Manager	4
Principal Investigator	185
Collaborator	6
Research Associate	10

Previous Next

ALERTS & NOTIFICATIONS

- > New User Created With Name - aasthaagarwal.
- > New User Created With Name - datamanager.
- > New User Created With Name - Testdatamanager.

PENDING APPROVALS

STUDY TITLE	FROM PI
CRDR Demo	1
CRDR Demo	1
CRDR Demo	1
CRDR Demo	2
FN0019	1

Previous Next

PROJECTS FOR PUBLIC VIEW IN 30 DAYS

STUDY TITLE
No Data Found

Previous Next

CURRENT ONLINE USERS

User Name	Email
Superadmin	Clinionit@gmail.Com
TOTAL USERS	1

Previous Next

Activity Log Help Desk

← → ↻ https://crdr_b1.phfi.org/UserApproval.aspx?HashId=33&auth=526575c5720e7acb0d0f9ed0300a964d Welcome! Mr. CRDR Admin | Logout Friday, March 1, 2019 5:01 PM English(United States)

Manage Studies Home Admin Tasks Approvals Secondary Data Data Migration

User Approvals (highlighted with red arrow)

Show 10 entries (highlighted with red arrow)

Search:

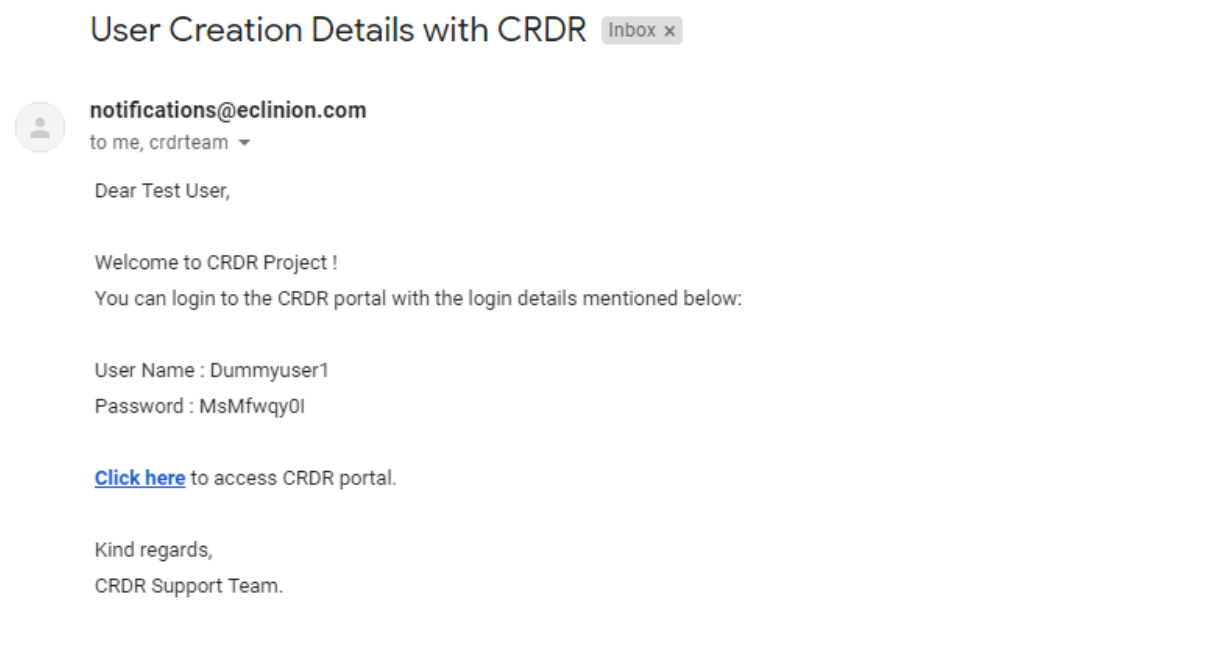
S.No	Role	Study(S)	Username	Email	Created On	Action
1	Data Manager	Gated SPECT In The Planning Of Ischemia Guided PCI In STEMI Patients After PPCI	Datamanager506	Bablu.Prasad@Quadone.Com	3/1/2019 5:02:12 PM 158	Accept Decline (highlighted with red arrow)

Showing 1 to 1 of 1 entries

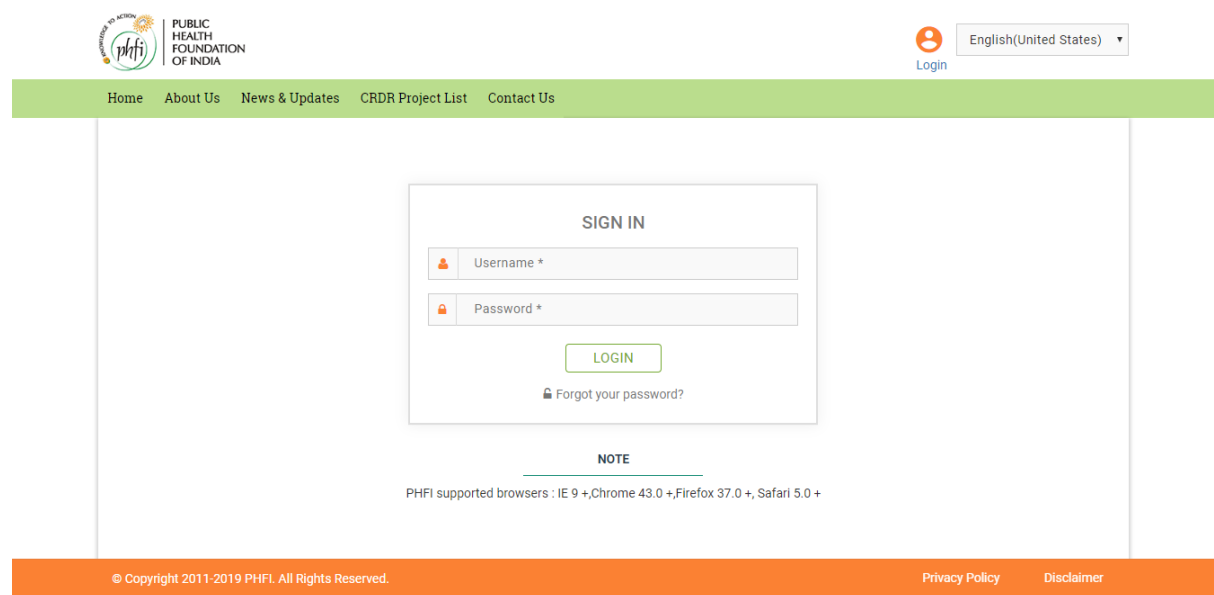
Previous 1 Next

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Step 05: Upon approval an email notification with User name and Temporary Password details shall be sent to users.



Step 06: User shall login using “crdr.phfi.org” with the given Username and Password details.





On logging in system will pop up a message to enter the verification code. User shall receive the verification code on the registered email id.

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← → ↻ ⓘ Not secure | phfi-cdr.clinion.com/Login.aspx

 PUBLIC HEALTH FOUNDATION OF INDIA

English(United States) 

Login

Home About Us News & Updates CRDR Project List Contact Us

Verification code is sent to Email.

Username: Dummyuser1

Verification Code

NOTE

PHFI supported browsers : IE 9 +, Chrome 43.0 +, Firefox 37.0 +, Safari 5.0 +

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An email notification shall be sent to user on the registered email id.

Verification Code Inbox x



notifications@eclinion.com

to me, cdrteam ▾

Dear Test User,

Your Verification code is:84382

[Click here](#) to access CRDR portal.

Kind regards,

CRDR Support Team.

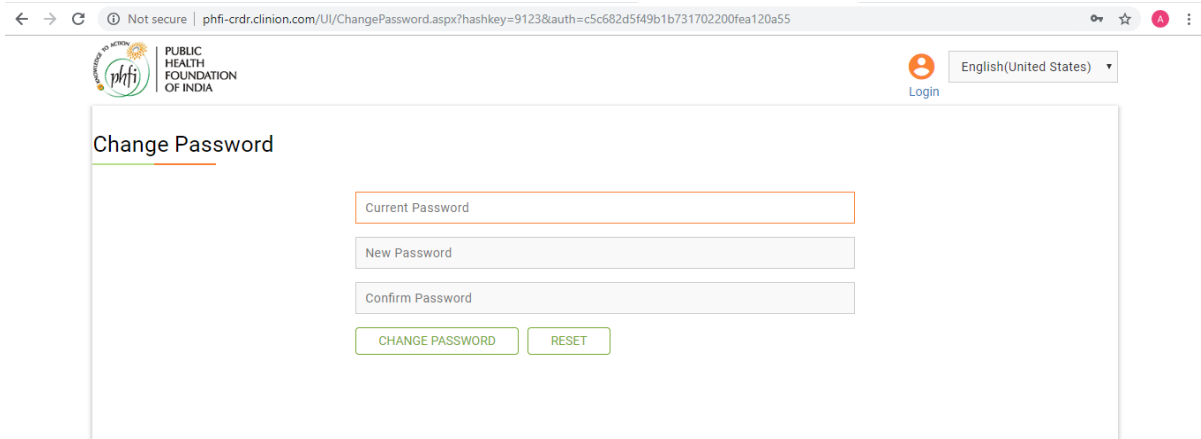
↩ Reply

↩ Reply all

➡ Forward

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Step 07: On submitting the verification code, system navigates user to “Change Password Page”.



Not secure | phfi-crdr.clinion.com/UI/ChangePassword.aspx?hashkey=9123&auth=c5c682d5f49b1b731702200fea120a55

PUBLIC HEALTH FOUNDATION OF INDIA

English(United States)

Login

Change Password

Current Password

New Password

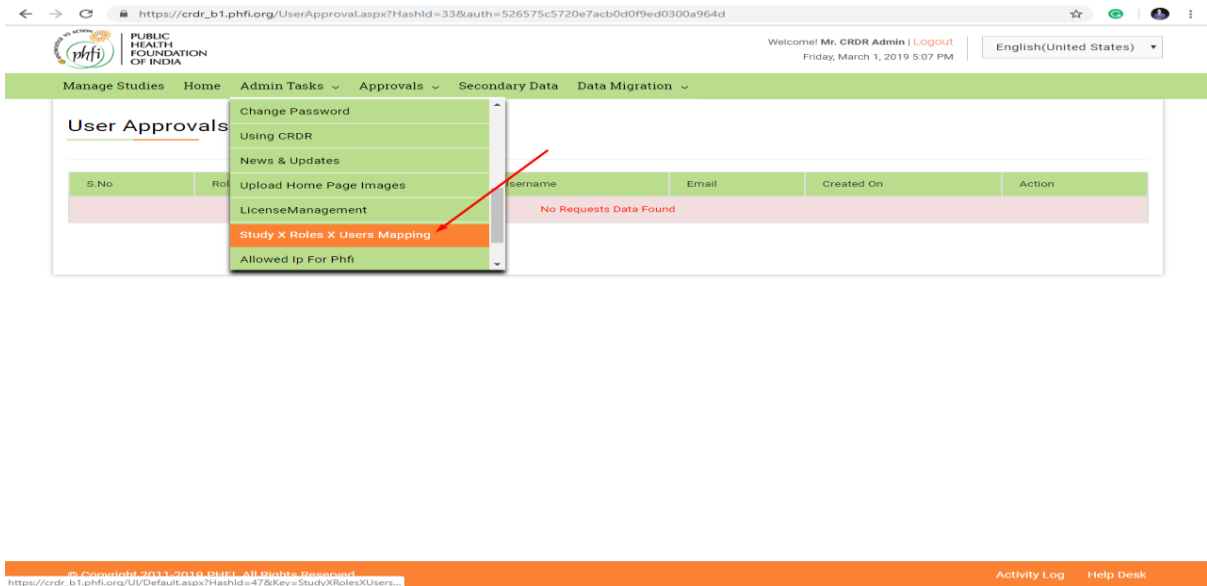
Confirm Password

CHANGE PASSWORD RESET

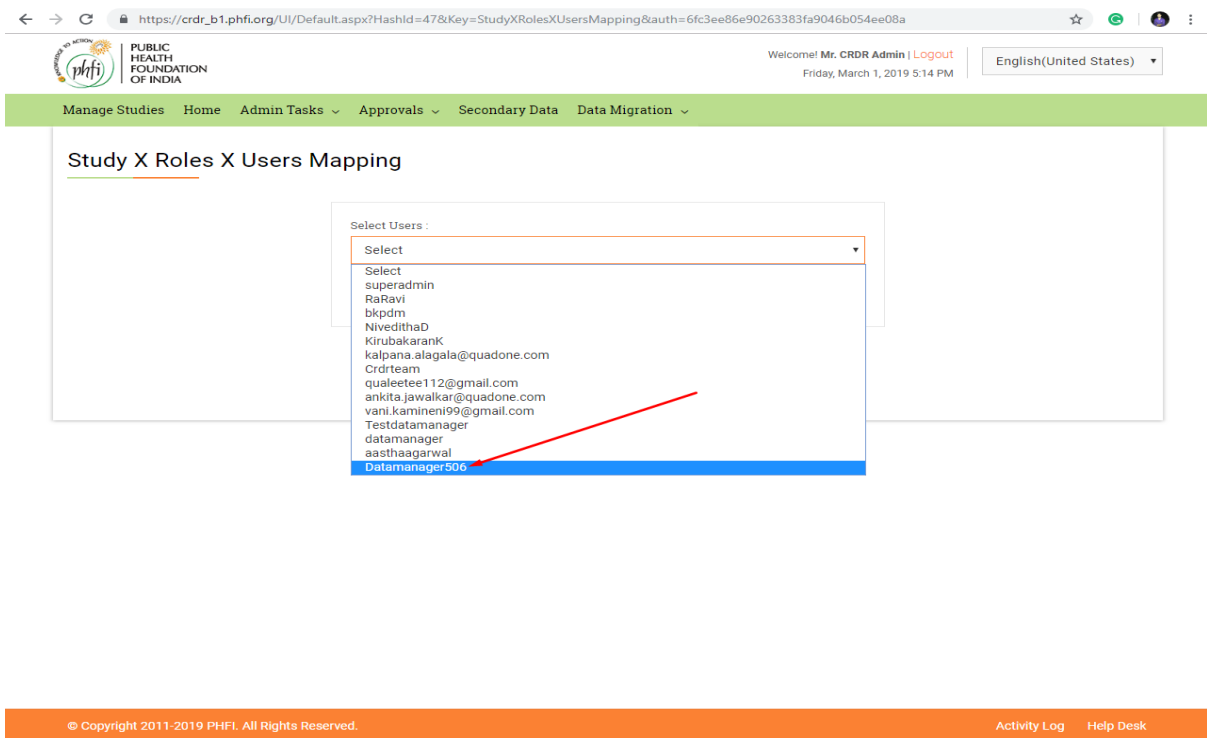
User needs to enter the Current password (password received through email) and desired password at New password and Confirm password sections. On resetting the Password the user logs in to the CRDR system.

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Step 08:- Now login with Superadmin with valid credentials and navigate to the **Admin Task** header menu and select the '**Study X Roles X Users Mapping**' submenu, Select the created user from user drop down and then click the **Assign Users** button and then **Publish** button.



The screenshot shows the CRDR Admin interface. The top navigation bar includes 'Manage Studies', 'Home', 'Admin Tasks', 'Approvals', 'Secondary Data', and 'Data Migration'. The 'Admin Tasks' dropdown menu is open, showing options like 'Change Password', 'Using CRDR', 'News & Updates', 'Upload Home Page Images', 'LicenseManagement', 'Study X Roles X Users Mapping' (highlighted with a red arrow), and 'Allowed Ip For Phfi'. The main content area displays a table with columns 'S.No', 'Role', 'Username', 'Email', 'Created On', and 'Action'. A message 'No Requests Data Found' is shown in the table area. The footer contains copyright information and links to 'Activity Log' and 'Help Desk'.



The screenshot shows the 'Study X Roles X Users Mapping' page. A dropdown menu titled 'Select Users :' is open, displaying a list of users including 'superadmin', 'RaRavi', 'bkpdm', 'NivedithaD', 'KirubakaranK', 'kalpana.alagala@quadone.com', 'Cdrteam', 'qualeetee112@gmail.com', 'ankita.jawalkar@quadone.com', 'vani.kamineni99@gmail.com', 'Testdatamanager', 'datamanager', 'aasthaagarwal', and 'Datamanager506' (highlighted with a red arrow). The footer contains copyright information and links to 'Activity Log' and 'Help Desk'.

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Study X Roles X Users Mapping

Select Users :

Datamanager506 ▼

 EXCEL

 PDF

Search:

Search the study

Study Title

Role

Gated SPECT In The Planning Of Ischemia Guided PCI In STEMI Patients After PPCI

Data Manager ▼

Showing 1 to 1 of 1 entries (filtered from 174 total entries)

Click the Assign Button and Publish button

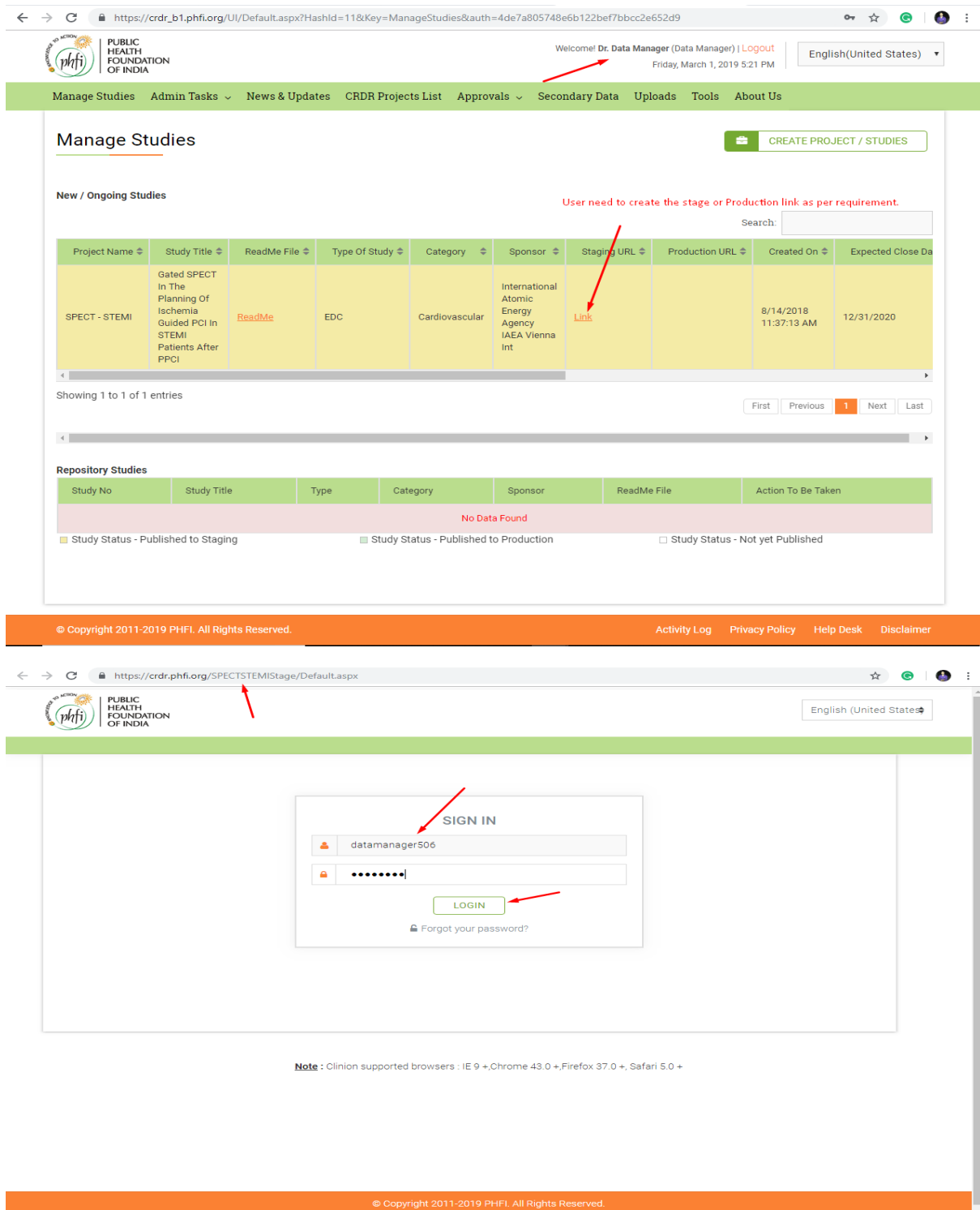
First Previous **1** Next Last

ASSIGN USERS

PUBLISH

CRDR-User Manual

Step 09: On logging in using “crdr.phfi.org” with the Username and Password details, User logs in to CRDR system. All the studies assigned to him/her are available in Manage studies page. User can click on respective study Stage or Production link to navigate to the study.



The screenshot displays the CRDR system interface. The top navigation bar includes links for Manage Studies, Admin Tasks, News & Updates, CRDR Projects List, Approvals, Secondary Data, Uploads, Tools, and About Us. The main content area is titled "Manage Studies" and features a "CREATE PROJECT / STUDIES" button. Below this, there is a section for "New / Ongoing Studies" with a search bar and a table of studies. The table has columns for Project Name, Study Title, ReadMe File, Type Of Study, Category, Sponsor, Staging URL, Production URL, Created On, and Expected Close Date. A red arrow points to the "Link" text in the Staging URL column of the first study entry. Below the table, there is a "Repository Studies" section with a table of studies and a "No Data Found" message. The bottom of the page shows a footer with copyright information and a note about supported browsers.

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Activity Log Privacy Policy Help Desk Disclaimer

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Note : Clinion supported browsers : IE 9 +, Chrome 43.0 +, Firefox 37.0 +, Safari 5.0 +

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https://crdr.phfi.org/SPECTSTEMISStage/UI/Home.aspx?HashId=65&Key=ViewDashBoard&auth=8563e50d2e0e53d3413214e295a76928


TEST MODE
Stage URL will display as per above.

English (United States) | Welcome! Dr. Data Manager (Data Manager) | Logout

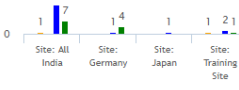
Home | Data Capture | Query Resolution | Other Activities | Standard Reports | Data Extraction | Admin Tasks

WELCOME TO CLINION

Study Name	Study Category	Study Type
Gated SPECT in the planning of ischemia guided PCI in STEMI patients after PPCI	Cardiovascular	EDC


Subjects Count


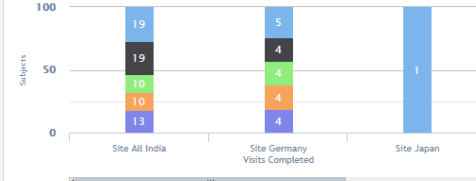
31

Enrollment Status


AE / SAE

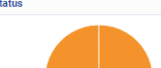
No Data Available

Actual Vs Expected Recruitment


Study Status


CRF Pages

Site Name	Total CRFs	CRFs Completed	Open Queries	Closed Queries	Total Queries
All India	190	107	120	14	134

SDV status


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***For the first time /or for resetting the password, user should log in in to “crd.phfi.org” url.**

Note:- When user enter the 3 wrong attempts then should going to locked To reset the password user should click the Click here link provided in screen below.


https://crdr.phfi.org/SPECTSTEMISStage/Default.aspx


English (United States)

When user enter the 3 wrong attempts then should going to locked To reset the password user should click the Click here link provided in screen below.


Your account has been locked for security reasons due to continuous invalid login attempts. Please contact your CTO/Admin for resetting your password. Click here

SIGN IN

 datamanager506

 Password *

LOGIN

 Forgot your password?


Note : Clinion supported browsers : IE 9 +, Chrome 43.0 +, Firefox 37.0 +, Safari 5.0 +


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CRDR-User Manual

Now provide the user name which was got locked and click Login Button as per below screen.

← → ↻ https://crdr.phfi.org/UI/UnlockUsers.aspx ☆ 🌐 👤 ⋮

 PUBLIC
HEALTH
FOUNDATION
OF INDIA


 English(United States) ▾

Login

Home About Us News & Updates CRDR Project List Contact Us

Now provide the user name which was got locked and click Login Button

SIGN IN

 Datamanager506

LOGIN

NOTE


PHFI supported browsers : IE 9 +, Chrome 43.0 +, Firefox 37.0 +, Safari 5.0 +

And password have got sent to the particular user mail.

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***If the password details are set, then user can directly access the study using study link**

← → ↻ https://crdr_b1.phfi.org/UI/Default.aspx?HashId=11&Key=ManageStudies&auth=4de7a805748e6b122bef7bbcc2e652d9 🔑 ☆ 🌐 👤 ⋮



PUBLIC
HEALTH
FOUNDATION
OF INDIA

Welcome! Dr. Data Manager (Data Manager) | [Logout](#)
Friday, March 1, 2019 5:21 PM

English(United States) ▾

Manage Studies Admin Tasks ▾ News & Updates CRDR Projects List Approvals ▾ Secondary Data Uploads Tools About Us

Manage Studies

📁 CREATE PROJECT / STUDIES

New / Ongoing Studies

User need to create the stage or Production link as per requirement.

Search:

Project Name	Study Title	ReadMe File	Type Of Study	Category	Sponsor	Staging URL	Production URL	Created On	Expected Close Date
SPECT - STEMI	Gated SPECT In The Planning Of Ischemia Guided PCI In STEMI Patients After PPCI	ReadMe	EDC	Cardiovascular	International Atomic Energy Agency IAEA Vienna Int	Link		8/14/2018 11:37:13 AM	12/31/2020

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

Repository Studies

Study No	Study Title	Type	Category	Sponsor	ReadMe File	Action To Be Taken
No Data Found						

☒ Study Status - Published to Staging ☐ Study Status - Published to Production ☐ Study Status - Not yet Published

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<https://crdr.phfi.org/XXXXXXXXXXXX/Default.aspx>.